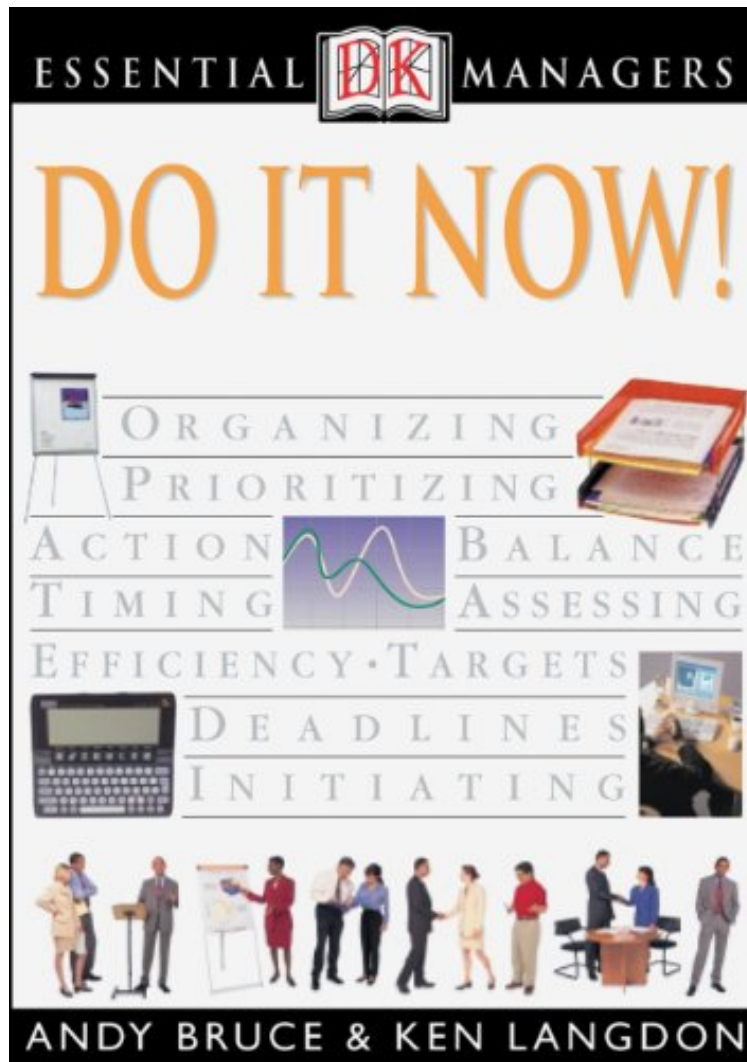


(Mobile pdf) DK Essential Managers: Do It Now!

## DK Essential Managers: Do It Now!

DK Publishing

\*Download PDF / ePub / DOC / audiobook / ebooks



 Download

 Read Online

#792898 in eBooks 2001-07-25 2001-07-25 File Name: B004CRT07Q | File size: 74.Mb

**DK Publishing : DK Essential Managers: Do It Now!** before purchasing it in order to gage whether or not it would be worth my time, and all praised DK Essential Managers: Do It Now!:

0 of 2 people found the following review helpful. Three StarsBy Jenn RWGreat!

Learn all you need to know about how to meet the demands of today's business world by making and implementing decisions quickly. Do It Now! shows you how to think and plan constructively and how to prioritize to achieve the best results. Power tips help you handle real-life situations so you can meet your targets with a minimum of stress. The Essential Manager have sold more than 1.9 million copies worldwide! Experienced and novice managers alike can benefit from these compact guides that slip easily into a briefcase or a portfolio. The topics are relevant to every work environment, from large corporations to small businesses. Concise treatments of dozens of business techniques, skills,

methods, and problems are presented with hundreds of photos, charts, and diagrams. It is the most exciting and accessible approach to business and self-improvement available.

It hits all the bases... ()About the AuthorAndy Bruce is the founder of the Internet-based management software company SofTools.net. Following completion of his MBA, he has spent the past nine years developing practical business tools to help improve the performance of individuals and teams. Ken Langdon has a background in sales and marketing in the computing industry. As an independent consultant, he has taught Management techniques and strategy courses in the US, Western Europe, and Australasia, and he is the author of a number of books including Key Accounts are Different and Smart Thing to Know About Business Finance.